



## **ILO Mentor Agreement**

As a participant in the ILO Mentoring Scheme, I understand and agree to observe the following:

1. I understand that my participation is voluntary.
2. I will treat all conversations with participants in the scheme confidentially. I will treat any personal details shared with me confidentially. I understand that information may be shared with appropriate University of Bristol staff and/or external agencies only when there is reason to believe that a participant is at risk to themselves or others. I agree to contact University of Bristol staff (below) if I have concerns of this nature.
3. I understand that I will work with my student mentees to establish an appropriate level of contact for the duration of the scheme.
4. It is expected that the relationship between mentor and mentees, and the relationship between my mentees and any contacts I introduce, always remains professional.
5. I will respect the views and opinions of others and will not discriminate against any other participant. I agree to contribute to a community free from discrimination, harassment, sexual harassment, and bullying.
6. I commit to participating in the scheme until its completion in/around November 2024. If I cannot continue for any reason, I will inform University of Bristol staff (below) as soon as possible.
7. If I choose to stay in touch with my mentees beyond the duration of the scheme, this will be considered a personal choice and will not be under the arrangement of the University.
8. I will refer to University of Bristol staff (below) should any issues arise.
9. I will observe and follow up-to-date advice from Government and Public Health England regarding COVID-19.

The University of Bristol has policies, regulations and procedures in place for the wellbeing of students and staff, which are part of our core values. Please read and get in touch if you need to discuss anything further.

- Equality and Diversity Policy: <http://www.bristol.ac.uk/inclusion/governance-policy-and-guidance/edi-policy-statement/>

- Anti-Corruption and Bribery Policy: <https://www.bristol.ac.uk/media-library/sites/secretary/documents/policies-and-forms/briberypolicy.pdf>

- Health and Safety Policy: <http://www.bristol.ac.uk/safety/media/po/group-health-safety-policy.pdf>

- Information Security Policy and associated policies:  
<http://www.bristol.ac.uk/infosec/policies/>

Email: [engf-ilomenting@bristol.ac.uk](mailto:engf-ilomenting@bristol.ac.uk)  
(Industrial Liaison Office, Faculty of Engineering)